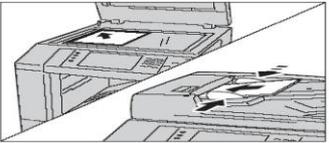




Load document

Place the document face down, and align it against the top left corner of the document glass.



Place the document face up in the center of the document feeder.

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Operation Guide

Service Line:
800-820-5146

Copy



Press [service home] button, select [Copy], select each tab, and configure features as necessary, then press [start]

Fax



To specify multiple recipients, select [+add]

Enter a fax number using the numeric keypad, and configure features as necessary, then press [start] or

Scan to Email



Press [service home] button, select [scan to email], select [address book]

Scan to PC

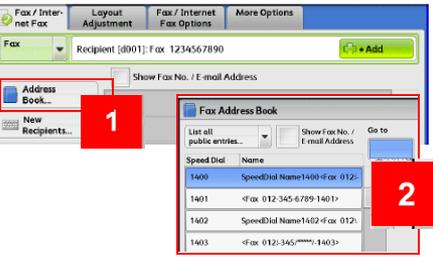


Press [service home] button, select [scan to PC], select [address book]

Simple Copy



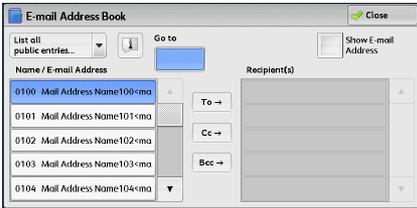
Press [service home] button, select [Simple Copy], select each tab, and configure features as necessary, then press [start].



1. Select [address book], select the item you want to set for a recipient, and select [add], then press start.

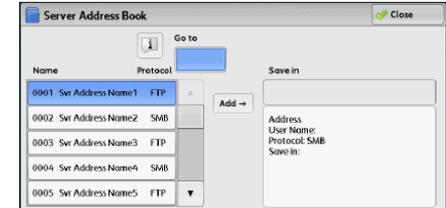
2.

E-mail Address Book



Select a recipient from the address list, and then select [To], [CC] or [Bcc], then press [start].

Server Address Book



Select the destination to store the data in, select [add], then press [start].